

Re-valuation Effort Oversight

Monthly Meeting of 3 March 2006

Attendees:

Gary Fields	VP	Vision
Monica Gordon	Project Supervisor	Vision
Wil Corcoran	Pres.	Corcoran Consultants
Tom Gaydos	Administrator	Town of Pelham
Ed Gleason	Selectman	Town of Pelham

Vision Status

Management Oversight

1. Monica Gordon scheduled in town each Friday to address Corcoran/Town issues
2. Gary Fields, VP overseeing review of Corcoran/Town Quality concerns
3. Mark Murphy assigned field supervisor to exclusively monitor data collection
4. Management meeting convened with Vision personnel 28 February to address Quality issues

Data Collection Effort

- 1.) Behind schedule, but no overall schedule impact anticipated
- 2.) Task extended to 21 April to recover schedule
- 3.) Staff increased to 5 full time members in February; 6th scheduled for March
- 4.) 39% of Town properties visited (1811 homes) vs 65% projected
- 5.) 42% Entry Rate being Experienced
- 6.) 91 Entry refusals/requests for delays recorded to date
- 7.) Additional Quality Control implemented by Vision
- 8.) Management support is manifest

Data Card Entry 30% Complete

Digital Imaging 30% Complete

I & E Letters and Questionnaires to be mailed in March

PTV Promo recommended to address entry refusals

After entry rate is finally determined team needs to develop strategy for addressing probable basements, etc.

Reval still on schedule to October Completion

Corcoran Oversight

- 1.) Independent audit of 53 properties completed since last report;
 - a. Quality of Vision Data Collection improving
 - b. Corcoran to review inaccuracies with Vision Management toward resolving problems
 - c. One data collector remains of concern; Vision to review his work
 - d. Still striving for 90% accuracy
- 2.) Stability in data collection addressed by Vision Management
 - a. New experienced personnel assigned
 - b. Monica Gordon at Town Offices each Friday
- 3.) Agreement reached between Vision and Corcoran on random access of raw data

- 4.) Corcoran and Susan Snide to visit Vision to review data entry process

Management Oversight

- 1.) Still Tracking overall expenses against \$450K budget
- 2.) 12 April 2006 meeting will be key to evaluating satisfactory progress
- 3.) Establishing integrated schedules for performance of Current Use and Utilities portions
 - a. Current Use:
 - i. 236 Properties involved
 - ii. Corcoran contacting Dan Cyr to establish timetable for performance
 - b. Utilities
 - i. Reevaluating adequacy of State utility assessment data
 - ii. Have quotation from Sansoucie
 - iii. Requesting Quotation from Ryan Associates
 - iv. Decision on start/State use required 1 April